

MINUTES OF IQAC MEETING HELD ON 7TH OCTOBER 2023

A meeting of the IQAC teaching faculty was called on the 7th of October to discuss the preparation and submission of the AQAR for the Academic Year 2022-2023 at 1.00 p.m in the College Seminar Hall.

Present at the meeting were all members of the NAAC Steering Committee.

1. Prof.(Dr.) F.M.Nadaf
2. Dr. Elizabeth J. Henriques (IQAC Co-ordinator)
3. Ms. Rupali Sangodkar
4. Ms. Vinita Khandolkar
5. Ms. Lily Endro
6. Ms. Tanvi Keny
7. Ms. Mukta Cuncoliencar
8. Mr. Alroy Mascarenhas
9. Mr. Jonlen De Sa
10. Ms Farah Mendonca
11. Ms. Riva Paes
12. Ms. Nayana Shanbhag
13. Ms. Bindiya Naik
14. Ms. Shagufta Kazi (IQAC HR Executive)

Mr. Jonlen Desa, Assistant Professor of Commerce and in-charge of Criteria I, made his presentation. The Principal affirmed that we will continue to show three programmes and list out the courses offered accordingly. Some documentation related to Membership of BOS of the former Principal Prof. Filipe Rodrigues e Melo was pending.

ATR: Mr. Jonlen De Sa

Ms. Riva Paes, in charge of Criteria II, while making her presentation informed that there was an issue related to seats earmarked for reserved category as it exceeded 51%. She also enquired if names of both Principals Late Prof. Gajanan V.Madiwal as also Prof. Filipe Rodrigues e Melo need to feature in the 3.1 metric. The Principal advised that the latter's name be retained to avoid confusion. However, both names to be retained in the extended criteria. Clarification on the former issue is to be sought. The Head Clerk was asked to prepare the list of teachers for the academic year 2022-2023 so as to obtain the sanction order from the DHE.

ATR: Ms. Riva Paes and Ms. Nayana Shanbhag

Ms. Lily Endro, in charge of criteria III was told to include data of all MoUs as entered in the SSR along with the MoU signed during the year of assessment. The Principal advised Ms. Lily to club together the institutions/agencies with which the college has collaborations in the context of extension activity done. The UGC listing of one of the publications also needs to be checked.

ATR: Ms. Lily Endro

In respect of Criteria IV, Ms. Bindiya pointed out that information related to finances of the college are pending.

ATR: Accounts section

In respect of Criteria V, presentation made by Mr. Alroy Mascarenhas, it was observed that the college performance in terms of vertical progression of students into higher education and employment was very weak. The same holds true for scholarships extended to students. Details of some more students who have joined higher studies needs to be incorporated.

ATR: Mr. Alroy Mascarenhas

Ms. Rupali Sangodkar, in charge of Criteria VI who made a presentation was asked to update information pertaining to financial support received by teachers attending Seminars/workshops/FDPs etc. as also receipts from philanthropists and sponsors. Data related to capacity building programmes also had to be filled in and updated.


ATR: Ms. Rupali Sangodkar

With respect to Criteria VII, Ms. Muktali Cuncoliencar pointed out that the college has no measures in respect of water conservation facilities. It was also decided to discuss the best practices of the college and finalize them later. The Principal informed that he had made a letter to the State Commissioner for Persons with Disabilities, Goa requesting for a Certificate of Accessibility. He also informed that Braille Blaster Software, NVDA Software, Spoken -Web, Google Chrome Vox, Google Chrome Vis need to be installed in our PCs.

ATR: Ms. Muktali Cuncoliencar

The Principal sought completion of the pending work on the AQAR by November and opined that the AQAR should be uploaded in early December. Further meetings need to be called of the criteria in-charges during the examinations in November so as to finalize the AQAR. He also opined that the qualitative responses can be rephrased. The meeting concluded at 3.15 p.m.

ATR: Dr. Elizabeth Henriques


Dr. Elizabeth J. Henriques
IQAC Co-ordinator




Prof. (Dr. F.M. Nadaf)
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